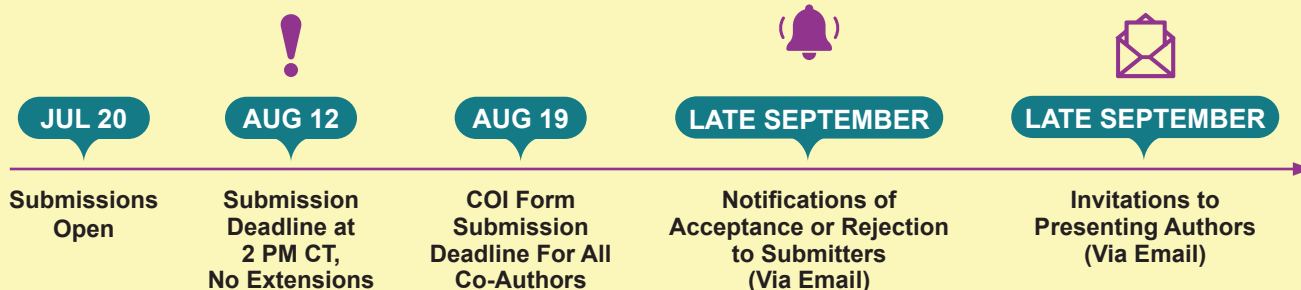


SCIENTIFIC LATE-BREAKING AND GAMIFICATION ABSTRACTS FULL SUBMISSION GUIDELINES



KEY DATES



Notification of acceptance or rejection is sent to the SUBMITTER via email. Double-check the spelling of your email address to ensure you receive notices. Submitters will receive an automated confirmation email after submitting.



Invitations to present and all further communications will then be emailed to the PRESENTING AUTHOR ONLY. Please ensure the presenting author (if not the submitter) and all co-authors receive the COI email to confirm all email addresses are correct.



GENERAL SUBMISSION INFORMATION

Membership Requirements: You do not need to be a CHEST member to submit your scientific work, but you must create a free chestnet.org account.

Cost of Submission: Submitting an abstract is free.

Registration and Accommodations: Presenting authors must register themselves and attend the meeting in person (NO virtual attendance options). Registration, travel, and hotel assistance will not be provided.

Publication Rules: Publication is contingent upon in-person presentation at the meeting. Presenting authors who have not accepted to present by the deadline provided in the invitation and have yet to reach out to us regarding any delay may have their submission(s) withdrawn from presentation and publication. Accepted submissions for CHEST 2026 can not be published elsewhere before October 31, 2026. *Gamification Abstracts will not be published in the CHEST Journal.*

Presentation Limits: You may submit as many abstracts as you wish, but presenting authors will be limited to up to four (4) presentations. Presenters must be an author on the abstract.

Submission Guidelines at a Glance: • 500-word limit • 24 authors per submission, including "Submitter Only" ("Submitter Only" roles will not be published) • All co-authors must complete a COI form; it is the responsibility of the Submitter to ensure completion from all authors.

- Complete data, results, and conclusions are required for scientific abstracts. Games under development (Gamification abstracts) with no results are permitted.

Tobacco Company Policy: CHEST will not consider research and manuscripts that tobacco companies have directly or indirectly supported.

Patient Consent Policy: Though our submission portal does not have a field to upload a consent form, you should obtain the patient's consent and abide by HIPAA policies. If the patient can no longer sign for consent but previously gave it verbally, you can write a letter stating so and have it signed by whoever received it.

Extensions Policy: There will be no extensions to the submission deadline.



No Encore Submissions: Submissions must summarize an original investigation not published before October 31, 2026. All authors will attest to the publication policy. If there is any question regarding similarity to earlier work or possible duplication or redundancy, it is the responsibility of the submitting author to consult with us.

- 1) **Required Fields:** Fields with a red carrot (🔴) are required. Your submission will only go through for review if these fields are complete.
- 2) **Word Count:** Submissions are limited to 500 words.
There are separate fields for the title, purpose, methods, results, conclusions, and clinical implications. References can be added in the body of the abstract, but it will count toward the word limit. *Tables and figures are not allowed.*
- 3) **Title:** The submission title should be specific to the main topic presented. Please do not use abbreviations in the title. There is a **175-character count limit**, including spaces and punctuation.
- 4) **Author Limit:** Up to 24 authors total (of any role, including submitter only) are allowed on each submission. **A 'submitter only' name will not be published if the submission is accepted.**
- 5) **Conflict of Interest (COI) Disclosure Forms:** The submitting author must submit a disclosure of all COI or otherwise state that they have no COI before creating their first submission. This disclosure will be transferred to all submissions lined to the submitter.
 - a) The system will email each co-author to complete their conflict of interest disclosure, but the submitting author is ultimately responsible for tracking co-authors' COI completion. **Co-authors must submit conflict of interest information by August 19, 2026.** Please use the correct email addresses for co-authors. If there is an extenuating circumstance where an author will be unavailable to submit conflict of interest information, please get in touch with us at abstracts@chestnet.org.
- 6) **Content Permission:** The submitting author will attest that **all co-authors have granted consent for the material to be submitted for presentation and that the submitting author has been given the right by all co-authors to act on their behalf.**
- 7) **No Duplicate Submissions:** A submission may only be submitted once; the submission may not be submitted under multiple submission categories.
- 8) **Language:** All submissions must be submitted in English.

- 9) **Incomplete data:** No Late-Breaking Abstract submission will be considered with deferred outcome data. If data are to be presented, they must appear in the original abstract submitted. Games under development with no outcomes data are welcome as Gamification Abstracts.
- 10) **CHEST may edit submission titles** (to match our publishing formats).

NOTIFICATIONS

- ▶ Submitters will be notified via email in **late September** regarding the acceptance or rejection of their submission, and **presenting authors will later receive an email invitation to present with format information (oral, rapid-fire, or poster presentation).**
- ▶ Please note presenting does NOT provide complimentary registration, and registration and attendance at the meeting are required for presenting authors. No virtual attendance options are available.
- ▶ Once submitted for review, **you cannot revise your submission further, including adding or changing authors**, as noted in your confirmation email.

REVIEW INFORMATION

1. During review, your submission will be hidden on the "Your Submissions" page in the submission portal. It is still in the system; this prevents accidental edits or views of review information.
2. Submissions chosen for presentation are selected strictly by anonymous peer review.
3. The final determination on presentation format is at the discretion of the Scientific Presentations and Awards Committee.
4. Submissions, including content that is biased or promotional, will be rejected.
5. **A submission will be rejected if the presenting author fails to submit their disclosure of conflicts of interest.**
6. CHEST will not consider research and manuscripts that tobacco companies have directly or indirectly supported.



Contact us at abstracts@chestnet.org
with any questions or concerns



SUBMISSION CATEGORIES

Late-Breaking Scientific Abstract (Original Investigation)

Submissions must be original research with complete data, results, and conclusions. Meta-analysis and database outcomes-related abstracts do not qualify as late-breaking abstracts. Data must be truly late-breaking, meaning results were unavailable before the general submission deadline (February 26, 2026). Open to all healthcare professionals, both domestic and international.

Gamification Abstract

CHEST 2026 will showcase gamification poster presentations and optionally allow presenters to demo games or create a hands-on presentation alongside their poster. Table space will be provided by the poster boards. Submit an abstract about how game-based learning has shaped your program, courses, or more, for a chance to share with attendees. Open to all healthcare professionals, domestic and international.

Case Reports and Case Series

Case reports and case series will not be reviewed or accepted, no exceptions. Case reports can be submitted to CHEST 2027 beginning in December until late-February, 2027.



PRESENTATION FORMATS

The final determination of the presentation format is at the discretion of the Scientific Presentations and Awards Committee. Formats will not be changed at the request of submitters or presenters.

Oral presentation

8-minute oral presentation with a slide PowerPoint. Slide templates will be provided. Posters are not accepted for this format, and there will be nowhere to place them. Respected experts will moderate and lead the discussion.

Rapid-Fire presentation

4-minute oral presentation with a slide PowerPoint. Slide templates will be provided. Posters are not accepted for this format, and there will be nowhere to place them. Respected experts will moderate and lead the discussion.

Poster presentation

Posters must be printed and displayed for presentation during the assigned session period. The maximum dimensions allowed are 3.5 x 7 ft. Costs associated with poster printing and transport are the presenting author's or related people's responsibility; CHEST will not assist with printing or transportation fees, and onsite printing or delivery is unavailable. Respected experts will listen to poster presentations, grade, and provide feedback.



ADDING CO-AUTHOR TIPS

Avoid submission complications with COI forms (required from all authors) and more by following these tips.

- ▶ **Ask co-authors if they have existing chestnet.org** accounts. If so, use the email address on their account to search for them or request they create one first (this will be required to complete COI forms).
- ▶ **Search first;** avoid adding a new person unless necessary.
- ▶ **Enter names as "first name (given name)" and "last name (surname)."**
- ▶ **Spell check** when searching or adding a new person.
- ▶ **Personal emails** are preferred as they do not change often or tend to filter our emails to spam.
- ▶ **Check spam folders** - Automated COI emails will be sent to all co-authors after submitting; ensure all co-authors received it.
- ▶ It is not possible to add co-authors after the submission deadline.



Contact us at abstracts@chestnet.org
with any questions or concerns

WHAT TO EXPECT IF YOUR SUBMISSION IS ACCEPTED

Notifications and Presenter Information

Submitters will receive notice regarding the status of the submission(s) in late September. It is the responsibility of the submitter to notify co-authors of the status. The notice will not contain information about the presentation format. The presentation format will be communicated to the designated presenter in the presenter's invitation to be sent in late September in a separate email. The presentation format is determined by the Scientific Presentations and Awards Committee and will not be changed at request.

- ▶ All presenters are required to register for the Annual Meeting as full conference, single-day (if presentations are all on one day), or exhibitor attendees. Presenters cannot be registered as guests.
 - Presenters are required to attend the Annual Meeting and present all presentations in person. No virtual presentations will be accommodated.
- ▶ Presenters are limited to four presentations regardless of format.
 - Presenters assigned to more than four presentations must arrange for a co-author to present any additional presentations. The change must be communicated to abstracts@chestnet.org. CHEST reserves the right to withdraw presentations from a presenter if they exceed the limit.
- ▶ Presenters must register online before the conference.
 - A registration deadline will be stated in the presenter's invitation. Any concerns regarding the deadline must be communicated to abstracts@chestnet.org.
 - CHEST reserves the right to withdraw presentations of presenters who are not registered by the deadline or who have not reached out about concerns.

Emargo and Copyright Information

- ▶ All abstracts and case reports submitted for review must not be currently published. Accepted submissions cannot be published elsewhere before the CHEST Annual Meeting.
- ▶ Authors attest that a submission has not been published at the time of submitting.
- ▶ Rejected submissions are no longer under embargo.

- ▶ Accepted submissions can be encore submitted to another conference or journal after presentation at the CHEST Annual Meeting.
- ▶ Authors retain copyright of their abstracts submitted/presented at the conference.

Posters and Slide Shows

The presentation format will determine the requirements of a presentation.

- ▶ Poster sessions require a PRINTED poster for presentation. CHEST is not responsible for any fees associated with poster printing or for posters left behind after a session ends.
- ▶ Oral and rapid-fire sessions require a slide show. Instructions on how and where to upload slides will be sent to presenters in late September. Slide uploading is completed through a third-party portal and not on the CHEST speaker portal or website. Slides can be uploaded (or reuploaded with edits) on-site at the speaker-ready room.

Publication and Withdrawing Information

Accepted scientific abstracts will be published in a CHEST Annual Meeting journal supplement, contingent upon presentation at the Annual Meeting. An online-only, PDF version will be released approximately a week before the meeting. Following the meeting, CHEST will verify presenter attendance.

- ▶ Presenters must register using the CHEST account linked to their presenter profile. Any questions should be communicated to abstracts@chestnet.org.
- ▶ All presenters who either did not register for or did not attend the meeting will have their abstracts removed from publication.
- ▶ All presenters who registered and attended the meeting will have their abstracts published in the final supplement, scheduled for release around December 1.

Withdrawal requests will be processed as soon as possible, though abstracts may still appear in the initial PDF release.

- ▶ Our publishers will work as promptly as possible to withdraw the abstract, but the process is subject to delays
- ▶ Withdrawals must be made before November 2, 2026 in order to not be published in the final supplement..
- ▶ CHEST has several deadlines for our publisher, and late withdrawals can be difficult to fulfill. If you have any questions, please email abstracts@chestnet.org.

